



SAINT JOSEPH
SEMINARY COLLEGE

Prospective Student Checklist

Contact the Registrar's Office at registrar@sjasc.edu with questions regarding any of the items on this checklist.

Student Name _____ First semester _____

Admissions Documents

All applicants must submit the following to the Registrar's office:

- Online application - [available here](#) (Contact 985-867-2273 if alternative options are needed.)
- Proof of immunization verified by physician - [available here](#)
- Official high school transcript
- Official college transcripts, if applicable (All work done at post-secondary institutions, including dual enrollment courses. Foreign transcripts must be translated and/or evaluated by an official credential evaluation agency.)
 - Prior College 1 _____
 - Prior College 2 _____
 - Prior College 3 _____
 - Prior College 4 _____
 - Prior College 5 _____
- Standardized test scores (ACT/SAT/THEA/AP or other test as approved by Academic Dean.)
 - Test 1 _____
 - Test 2 _____
- TOEFL (Test of English as a Foreign Language), if applicable (A student whose native language is not English is required to show proficiency in English adequate for college level study.)
- Veterans records, if applicable

Full-time Resident (Seminarian) Enrollment Documents

The following items should be sent to the President-Rector's office (rectorsec@sjasc.edu) and will be reviewed following acceptance of the admissions application:

- Letter of sponsorship from diocese or religious community
- Criminal background check as conducted through one's diocese or the seminary
- Psychological Evaluation
- Report of Physical Examination - [available here](#) (may be uploaded to student portal)
- If applicable, requirements of Canon Law (see Canon 241) must be observed if the applicant has attended another seminary or been a member of a religious community. The applicant must request a letter be sent from the Rector/Superior of the previous seminary/religious community to the President-Rector of Saint Joseph Seminary College indicating that the applicant left the seminary/religious community in good standing.
- If applicant is a re-enrollee, they must submit a letter stating the reason for their return, what changes have made a return viable, and why re-enrollment should be considered by the Seminary College.

Additional Documents

The following items are requested from all students:

- Student Release Form - [available here](#) (may be uploaded to student portal)
- Recent headshot photograph for identification purposes only (may be uploaded to student portal)
- FAFSA – Free Application for Federal Student Aid - <https://studentaid.gov> (Federal school code is 002027. Contact financialaid@sjasc.edu once FAFSA has been submitted.)